



**Organic Certification Cost-Share Program Reimbursement  
2015-2016 Application**

Operation Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Operation (fruit, vegetable, livestock, crop, etc.): \_\_\_\_\_

Certification Agent Name: \_\_\_\_\_

Certification Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Classification(s)  Crops  Wild Crops  Livestock  Processing/Handling (check all that apply)

Total Certification Costs Submitted: \_\_\_\_\_

Social Security or Federal Employer Identification Number (EIN): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The person signing and receiving payment should be the same as the Social Security number submitted above or an authorized representative of the business EIN submitted.

Only costs for reimbursement issued during the Organic Cost Share Reimbursement time periods of *October 1, 2015 – September 30, 2016* are eligible. *Separate applications and receipts/invoices are required for each certification classification.*

To meet USDA National Organic Program guidelines, all requests for cost-share funding **must** include all of the following:

1. Completed cost-share application.
2. Copy of Paid itemized receipts/invoices showing fees related to each individual certification. The Receipts/invoice must be marked paid by the certification company.
3. Copy of the Organic Certification
4. Completed [Vendor Input Form](#) – Please read instruction before completing.

Include all necessary documentation when applying for cost share. Incomplete applications cannot be processed and will be returned. Application packets should be mailed to:

**Missouri Department of Agriculture  
Catherine Bohnert  
Organic Certification Cost-Share Program  
PO Box 630, Jefferson City, MO 65102-0630**

Questions should be directed to **Catherine Bohnert** toll-free at (866) 466-8283 or (573) 522-9213  
[Catherine.Bohnert@mda.mo.gov](mailto:Catherine.Bohnert@mda.mo.gov)

*For office use only.*

Documents Received	Application	Certification	Receipts	Vendor Input
Verified Certification				