



STATE OF MISSOURI
 DEPARTMENT OF AGRICULTURE
 AG BUSINESS DEVELOPMENT DIVISION

**Good Agriculture Practices and Good Handling Practices (GAP/GHP) Certification
 2016 Cost-Share Application**

OPERATION NAME				
APPLICANT NAME				
MAILING ADDRESS				
CITY		STATE	ZIP CODE	COUNTY OF OPERATION
PHONE		EMAIL ADDRESS		
TYPE OF OPERATION (fruit, vegetable, manufacturing, etc.):				
GAP/GHP AUDITOR:				
REBATE REQUESTED FOR: (CHECK ONE)		AUDIT		SECOND INSPECTION

Only the costs for GAP or GHP inspections/audits completed during the cost-share period beginning January 1, 2016 and reimbursement requests postmarked by November 15, 2016 are eligible. Separate applications and receipts or invoices are required for each request including the unannounced second inspection that is required within a year. Reimbursement rate is 75% of GAP/GHP audit cost and/or second inspection up to a total per operation of \$750.

Based on the receipt of the completed application packet by the Missouri Department of Agriculture, reimbursements will be on a first-come, first-served basis until the limited program funds are exhausted.

Total Cost GAP/GHP Certification:

75%

**Maximum Cost-Share \$750
 Anticipated Reimbursement**

 APPLICANT SIGNATURE

 DATE

To meet the USDA guidelines for reimbursement, all requests for cost-share funding must include all of the following:

- Completed cost-share application**
- Copy of GAP or GHP Audit Scoresheet summary verifying a passing score**
- Copy of invoice for GAP/GHP audit costs**
- Completed Vendor Input Form is attached or at <https://oa.mo.gov/vendors>**

Include all necessary documentation when applying for cost-share funds. Incomplete applications cannot be processed and will be returned with a request for additional information. Please direct questions to Kelsey Temmen at (573) 751-7794 or kelsey.temmen@mda.mo.gov

Send application packets to:
 Missouri Department of Agriculture
 Kelsey Temmen
 GAP/GHP Certification Cost-Share Program
 PO Box 630
 Jefferson City, MO 65102-0630